

Playbook

October 9, 2018

Why do we exist?

We believe we can create the best place to work and provide the best patient care in the community and in the hospitals where we practice.

How do we act? (Values)

We act with passion, respect and shared accountability.

What do we do?

We build collegial relationships; we identify what matters most to physicians, work with them to address priorities and support activities that foster a more connected, collaborative and caring community at work.

How will we succeed?

Physicians in our community will enjoy a sense of belonging.

We will have meaningful physician representation to better serve our patients, our community of physicians and VCH.

What is most important right now?

Thematic Goal: Build capacity – recruit more physicians and support staff to lead and do the work.

Priority Objectives:

- Hire support staff
- Form sub-committees and identify chairs
- Deliver on VPSA members priorities

Standard Operating Objectives:

- Engagement Working Group/Subcommittee Membership
- Engage across our 3 sites, Vancouver community and 1,900 members
- Support Staff Work
- Finances
- Communications

Playbook

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Who must do what by when?

Committee Members

We must **take personal ownership** of facility engagement goals and activities.

This means...

- Participating **meaningfully** in facility engagement meetings and committees, and completing action items as assigned
- Serving as **liaisons** between the facility engagement working group and our departments
- **Sharing** goals of facility engagement passionately with our peers
- **Actively** promoting facility engagement events and initiatives among our department.

Support Staff

Name	Title	General Responsibilities
Lina Abouzaid	Engagement Projects Manager	Develops materials and processes to support yearly call for project proposals. Supports project leads to ensure success and funding accountability to VPSA and SSC.
Jonathan Bryce	Admin Assistant/Coordinator	Supports VPSA staff and committee chairs in meetings & events logistics.
Lyne Filiatrault	Co-Chair of Initiative	Mission and strategy development. Execution of the Initiative. Oversees & supports

Playbook

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		staff. Accountable to the Board.
Jill Lunde	Communications & Stakeholder Engagement Consultant	Provides strategic and tactical communications expertise. Writes and distributes VPSA Updates, VPSA Check Ups, and other materials. Supports website development.
Andrew Pinfold	Initiative and Project Manager	Development and coordination of VPSA wellness and community building activities and programs. Supports Collaboration and Advocacy, Talent Management & Leadership Development, and the VPSA Board.
Sarb Tatla-Low	Initiative Manager	Liaises with the co-Chairs and Board on matters related to the operations of the Society and manages financial resources in accordance with reporting and financial accountability requirements.